

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION**  
**MINUTES OF Tuesday June 18, 2019**

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, June 18, 2019 at the Great Meadows Middle School Media Center, Independence Township. The meeting was called to order at 7:02 PM by Lori Prymak, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

**ROLL CALL:**

Present: Jamie Cicerelle, Tim Koeller, Ed O'Melia, Doug Smith, William Vonder Haar, Courtney Wenthen and Lori Prymak.

Absent: Susan Cullen, Ed O'Melia

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary, Taylor Rulova, Comegno Law Group as Board Attorney, Debbi Grigoletti Director of Curriculum, Israel Marmolejos Principal of GMMS, and Kathy Gesurmaria Shared Director of Special Services were also present.

There was also approximately 10 member of the public in attendance.

**Correspondence**

Correspondence from current Board Member Jamie Cicerelle was read which announced her intention to resign her position on the Board of Education effective July 1, 2019.

**Motion to Approve Resignation**

Motion was made by Lori Prymak, seconded by Joe Mailloux to accept the resignation of Trustee Jamie Cicerelle from the Great Meadows Regional School District Board of Education effective July 1, 2019.

Motion carried in a voice vote.

**Minutes**

Motion by Lori Prymak, seconded by Courtney Wenthen to approve the Executive Session minutes from April 29, 2019.

Motion carried in a unanimous voice vote.

Motion by Lori Prymak, seconded by Courtney Wenthen to approve the minutes from May 21, 2019, Regular and Executive Session.

Motion carried in a unanimous voice vote.

**Committee Reports**

An update was provided on the resolution on the agenda dealing with the Long Range Facilities Plan (LRFP). It was stated that the LRFP itself on the agenda was unchanged from the last time it was adopted, however the New Jersey Department of Education Facilities Department was requesting the language as presented relating to the suspension of activity at the Liberty School and the current position of the Board of Education to continue to hold on to and maintain the property.

**Superintendent's Report**

The Superintendent provided the Board and public with an update on various topics:

- ✓ Presentations for Student of the Months of June were made for Central School, Liberty School and the Great Meadows Middle School.
- ✓ Presentations were made by the building Principals relating to the district goals and the results from statewide testing.
- ✓ Presentations were made by the building Principals relating to benchmark assessments and student achievement.
- ✓ The Superintendent took a moment to thank Jamie Cicerelle for her years of service and dedication to the district as well as her ability to remain a calming force on the board during some very difficult times.

This concluded the Superintendent's report.

**Public Comment – Agenda Items Only**

There were comments from the public on the on the presentations made by the Principals and the methods used to achieve the success outlined in the presnetations.

**Close of Public Comment**

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION**  
**MINUTES OF Tuesday June 18, 2019**

**SECTION A**

Upon recommendation of the Superintendent, motion by Lori Prymak and second by Courtney Wenthon, to approve the following **OPERATIONS** items A-1 through A-25 as amended.

There was a clarification provided on item A-21 and the process involved. Additional clarification was provided on the mechanics surrounding items A-8, A-9 & A-10.

The Motion carried in a roll call vote with William Vonder Haar voting nay to items A-8, A-9, A-10 & A-13.

**A-1 Approval of Check Register(s) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from May 22, 2019 through June 14, 2019 in the amount of \$2,417,139.34 (Check #'s 53859-53997) **ATTACHMENTS A-1**

**A-2 Approval of Check Register (Cafeteria Account) REVISED – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from May 1, 2019 through May 31, 2019 in the amount of \$18,599.92 (Check #22545) **ATTACHMENT A-2(REV).**

**A-3 Approval of Financial Reports – Nothing At this time.**

**A-4 Acceptance of Financial Reports Certification – Nothing At this time.**

**A-5 Approval of Transfers – Nothing At this time.**

**A-6 Approval of Facility Use Report – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached anticipated facility use report for the period 6/19/2019 through 7/31/2019 subsequent to appropriate building level approval as needed. *(Please note that in some instances requests have been submitted and the space has been "reserved" however the formal application cannot be approved until a current COI has been received.)* **ATTACHMENT A-6**

**A-7 Approval of Fundraisers – BE IT RESOLVED:** Nothing at this time

**A-8 Approval of Transfer of Current Year Surplus to Capital Reserve – BE IT RESOLVED:** WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS,** the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS,** the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

**WHEREAS,** the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**A-9 Approval of Transfer of Current Year Surplus to Maintenance Reserve – BE IT RESOLVED: WHEREAS,** NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS,** the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS,** the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION**  
**MINUTES OF Tuesday June 18, 2019**

**WHEREAS**, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- A-10 Approval of Transfer of Current Year Surplus to Tuition Reserve – BE IT RESOLVED - WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition Reserve account at year end, and

**WHEREAS**, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- A-11 Approval of FY20 IDEA Grant Submission and Acceptance – BE IT RESOLVED:** that the Board of Education, upon recommendation by the School Business Administrator, authorize the submission of the FY2020 IDEA (Basic & Preschool) grant application in the total amount of \$199,612 – Basic & \$5,170 – Preschool; and accept the award of funds upon subsequent approval of the application.

- A-12 Approval of FY20 ESEA Consolidated Grant Submission and Acceptance – BE IT RESOLVED:** that the Board of Education, upon recommendation by the School Business Administrator, authorize the submission of the FY20 ESEA Consolidated grant application in the total amount of \$71,147 – TITLE I, \$17,504 – TITLE II, \$918 – TITLE III and \$10,000 – TITLE IV; and accept the award of funds upon subsequent approval of the application.

- A-13 Approval of Summer Hours -- BE IT RESOLVED:** that the Board of Education approve GMRSD summer hours effective June 24, 2019, through August 27, 2019, Monday through Friday – 8 am – 3 pm.

- A-14 Approval of Updated Long Range Facility Plan (LRFP) – BE IT RESOLVED; WHEREAS**, N.J.S.A. 18A:7G-4 requires the Board to amend its Long-range Facilities Plan ("LRFP") on file with the New Jersey Department of Education at least once every five years to update enrollment projections, building capacities, and health and safety conditions; and

**WHEREAS**, the Board desires to update its previously approved LRFP at this time to comply with statutory and regulatory requirements; and

**WHEREAS**, the Board has previously contracted with its Architect, Settembrino Architects, to prepare an amended LRFP in compliance with such requirements, which has been accomplished; and

**WHEREAS**, this Board resolution amending the approved Long-range Facilities Plan complies with the five-year reporting requirements per the Educational Facilities Construction and Financing Act, P.L. 2000, c. 72 (N.J.S.A. 18A:7G-1 et seq.), as amended by P.L. 2007, c.137, and the applicable provisions of N.J.A.C 6A:26-1 et seq. (Educational Facilities Code);

**NOW, THEREFORE, BE IT RESOLVED**, that the Great Meadows Regional Board of Education hereby approves the latest amended Long-range Facilities Plan on file in the office of the School Business Administrator and authorizes submission of same to the New Jersey Department of Education; and be it

**FURTHER RESOLVED**, that with the cessation of educational operations in the facility known commonly as "The Liberty School" as of July 1, 2019, the Board hereby acknowledges that any items designated for this facility contained in the LRFP will be addressed and dealt with on an emergency basis. **ATTACHMENT A-14**

# GREAT MEADOWS REGIONAL BOARD OF EDUCATION

## MINUTES OF Tuesday June 18, 2019

- A-15 Approval of Child Study Team, Art & Music Therapist Services Agreement(s) with WCSSSD - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator continuing the Child Study Team, Art & Music Therapist Services Agreement with WCSSSD for the 2019-2020 school year.
- A-16 Approval of Tuition Contract Agreement, Special Education (ESY) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement for School Year 18-19 ESY with ESC of Morris County (Regional Day School) in the amount of \$4,000.00 from July 1, 2019 through August 8, 2019 with an additional amount for personal aid services in the amount of \$3,500.00 **(SA)**
- A-17 Approval of Tuition Contract Agreement, Special Education (ESY) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement for School Year 18-19 ESY with ESC of Morris County (Regional Day School) in the amount of \$4,000.00 from July 1, 2019 through August 8, 2019 with an additional amount for personal aid services in the amount of \$3,500.00 **(FC)**
- A-18 Approval of Tuition Contract Agreement, Special Education (ESY) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement for School Year 19-20 ESY with ESC of Sussex County (Northern Hills Academy) in the amount of \$11,218.00 from July 1, 2018 through August 15, 2018 with an additional amount for personal aid services in the amount of \$5,307.00 and additional therapies in the amount of \$1,173.00
- A-19 Approval of Professional Services Contract – J&B Therapy (2019-20) – BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator approve the agreement between GMRSD and J&B Therapy, LLC for the purposes of providing Professional Services in accordance with the contract on file for the 2019-20 school year.
- A-20 Approval of Contract for Behavior Analytical Services for the 2019-20 School Year -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approves the Contract Agreement with Applied Behavioral Consulting (ABC) LLC to provide Behavioral Consulting Services for the 2019-20 School Year commencing on September 1, 2019 and ending on June 30, 2020 at a rate of \$127/hr and at an amount not to exceed 264 hrs for the year.
- A-21 Approval of Textbook Disposal - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve the disposal of textbooks as attached. **ATTACHMENT A-21**
- A-22 Approval of Aid in Lieu – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached aid-in-lieu of transportation payments to parent/guardian of Great Meadows Regional School District students in the amount of \$1,000.00 per student that are attending the following choice schools during the 2018-2019 school year.
- Oxford Central School 2
- A-23 Approval of Food Service Management Company – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, and based on a competitive bid for “Food Service Management Company” which was advertised in the Gazette and the Star Ledger on May 17, 2019, approve a contract with Maschio’s Food Services, Inc. for the 2019/2020 school year. The FSMC annual management fee is \$11,500.00 to be paid in ten (10) monthly installments commencing on September 1, 2019 and ending on June 30, 2020. Maschio’s guarantees a no cost food service operation, including the management fee.
- A-24 Approval of Payment of Unused Vacation Days -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent approves payment for unused Vacation Days in accordance with the contract between GMRBOE and Timothy Havlusch (Business Administrator) in the amount of \$7,322.92 based on 17 days @ 430.76/day as of June 30, 2019. **(Should any additional days be used and the balance of unused days be reduced prior to the payment due on 6/30/19, this amount will be adjusted accordingly.)**
- A-25 Approval of Supplemental Check Register – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the supplemental bill list from June 18, 2019 in the amount of \$13,623.71 (Check #'s 53998-54005) **ATTACHMENT A-25**

# GREAT MEADOWS REGIONAL BOARD OF EDUCATION

## MINUTES OF Tuesday June 18, 2019

### SECTION B

Upon recommendation of the Superintendent, motion by Lori Prymak, second by Doug Smith, to approve the following **HUMAN RESOURCES** item B-1 through B-12 exclusive of B-11 as amended.

Motion carried in a unanimous roll call vote, with William Vonder Haar voting nay to item B-9.

- B-1 Acceptance of Resignation(s) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, accept the resignations for the 2018-2019 school year attached by reference.
- B-2 Approval of Chaperones - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve chaperones for the 8<sup>th</sup> Grade Washington DC trip for the 2018-2019 school year, attached by reference.
- B-3 Approval of 2019-2020 New Staff - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the new staff for the 2019-2020 school year, attached by reference.
- B-4 Approval of 2019-2020 Contract for Building & Grounds Supervisor - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve 2019-2020 contract for the Building and Grounds Supervisor.
- B-5 Approval of Summer 2019 CST Staff - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Child Study Team members to work on new referrals during the Summer of 2019, attached by reference.
- B-6 Approval of Summer & Substitute Custodians - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approval to employ summer and substitute custodians, attached by reference.
- B-7 Approval of Summer Computer Technician - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approval of Thomas Schepis as a summer computer technician effective July 1, 2019 through August 23, 2019, Monday-Friday 9 am to 3 pm, at a rate of \$20.00/hour.
- B-8 Appointment of 2019-2020 District Anti-Bullying Coordinator and School Anti-Bullying Specialists - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve 2019-2020 District Anti-Bullying Coordinator and School Anti-Bullying Specialists, attached by reference.
- B-9 Approval of 2019-2020 Title I Summer Academic Programs - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve 2019-2020 Title I Summer Academic Support Program, attached by reference.
- B-10 Authorization to Fill Vacancies- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, authorize the Superintendent, after consultation with the Board President and the Human Resources Committee Chairperson, to fill staff vacancies between board of education meetings through September 30, 2019.
- B-12 Approval of Additional Summer 2019 ESY Staff - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the Additional 2019 Extended School Year (ESY) Program Staff, attached by reference. (**ATTACHMENT**)

### SECTION C

Upon recommendation of the Superintendent, motion by Lori Prymak seconded by Courtney Wenthon, to approve the following **EDUCATIONAL/GOVERNANCE** items C-1 and C-2.

There was a comment and clarification provided about item C-2 and the statutory requirement for the district to have such a policy.

Motion carried in a unanimous roll call vote.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION**  
**MINUTES OF Tuesday June 18, 2019**

- C-1 Approval of District Mentoring Plan for 2019-2020 - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the 2019-2020 District Mentoring Plan. **(ATTACHMENT)**
- C-2 Approval of 1<sup>st</sup> Reading of District Policies and Regulations - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 1<sup>st</sup> reading: **(ATTACHMENT)**

**P&R 5330.04**

**Administering an Opioid Antidote**

**Other Business**

The matter of securing grants was discussed as well as the transition plan and additional summer help utilized by the district to help in the transition process.

**Hackettstown Report**

The next meeting was scheduled for tomorrow night and a brief update on the status of the auditorium renovation was given.

**Independence Township Report**

Nothing to report at this time.

**Liberty Township Report**

Nothing to report at this time.

**Public Comment/New Business**

There were comments from the public about other methods of teaching used in other districts at the primary grade levels.

**Close of Public Comment**

**Motion to Adjourn**

Motion by Lori Prymak, seconded by Courtney Wenthien, to adjourn at 8:34 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,



Timothy Havlusch